

KCL Limited

CIN: L74899DL1983PLC068008

Regd. Office: E-292, Sarita Vihar, New Delhi-110044,

NOTICE OF 37th ANNUAL GENERAL MEETING, REMOTE E-VOTING INFORMATION AND BOOK CLOSURE

Notice is hereby given that:

1. The 37th Annual General Meeting (AGM) of members of the Company will be held on Wednesday, 30th day of September, 2020 at 4:00 P.M. at the Registered Office of the company situated at E-292, Sarita Vihar, New Delhi-110044 to transact the business as set forth in the Notice of AGM which has been dispatched to the Members on 30th August, 2020, along with the Annual Report for the year ended 31st March, 2020.
2. In terms of Section 108 of the Companies Act, 2013 (“the Act”) read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (“the Rules”), the Company is providing its members the facility to cast their vote electronically from a place other than the venue of the AGM (“remote e-voting”), provided by NSDL and the business may be transacted through such voting, on all the resolutions set forth in the Notice of AGM
3. Electronic copies of the Notice of AGM and Annual Report for 2020 have been sent to all the members whose email IDs are registered with the Company/Depository Participant(s). The same are also available on the website of the Company at www.kcl.co.in. Notice of AGM and Annual Report for 2020 has been sent to all other members at their registered address in the permitted mode.
4. Members holding shares either in physical form or dematerialized form, as on the cut-off date 23rd September, 2020, may cast their vote electronically on the business as set forth in the Notice of the AGM through electronic voting system of National Securities Depository Limited (NDSL) from a place other than venue of the AGM (remote e-voting). All the members are informed that:
 - I. The business as set forth in the Notice of the AGM may be transacted through voting by electronics means;
 - II. The remote e-voting shall commence on 27th September, 2020 at 9:00 A.M;
 - III. The remote e-voting shall end on 29th September, 2020 at 5.00 P.M;
 - IV. The cut-off date for determining the eligibility to vote by electronic means or at the AGM is 23rd September, 2020;
 - V. E-voting by electronic mode shall not be allowed beyond 5.00 P.M on 29th September, 2020;

- VI. Any person, who acquires shares of the Company and becomes member of the Company after dispatch of the Notice of the AGM and holding shares as of the cut-off date i.e. Wednesday, 23rd September, 2020 may obtain the Login ID and Password by sending a request at helpdesk.evoting@nsdlindia.com. However, if a person is already registered with NSDL for e-voting then existing user ID and password can be used for casting vote;
- VII. Members may note that:
- a) the remote e-voting module shall be disabled by NSDL beyond 5.00 P.M on 29th September, 2020 and once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently;
 - b) the facility for voting through ballot paper shall be made available at the AGM;
 - c) the members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their votes again; and
 - d) a person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail facility of remote e-voting as well as voting at the AGM through ballot paper.
- VIII. The Notice of AGM is available on the Company's website www.kcl.co.in and also on the Website of the Stock Exchange where the shares of the company are listed .
- IX. For any queries/ grievances related to e-voting shareholders may contact to: Beetal Financial & Computers Services Pvt. Ltd, Beetal House, 3rd Floor, 99, Madangir, Behind LSC, New Delhi-110062, Ph: 011-29961281, E-mail: beetalrta@gmail.com
5. The Register of Members and Share Transfer Books of the Company will remain closed from Wednesday 23rd September 2020 to Wednesday 30th September, 2020 for the purpose of AGM.

For M/s KCL Limited

Place: Delhi
Date: 06/09/2020

Sd/-
(Amit Aggarwal)
Company Secretary